



# 2011 Vision Council Minutes

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# 2011 Vision Council Minutes

## *Charity Lutheran Church Vision Council Minutes*

**January 11, 2011 – 4:00 p.m.**

### **Members Present**

Pastor Scott, Pastor Randy, Bob Peske, Kari Knudson Doug Leet, Sam Coleman, staff; Mike Schneider, Dallas Sailer, Andrea Collin, Doug Berglund, John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, council members.

President Mike Schneider opened the meeting.

### **Prayer**

Pastor Scott opened with devotions, and the following prayer requests will be shared with the congregation in the weekly bulletins:

*Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.*

*Ask that God would guide and direct us in every decision made at Charity.*

*Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.*

### **Approval of Agenda and Minutes**

The agenda for this meeting, and the minutes from the December 14, 2010, meeting were reviewed and approved.

### **Strategic Planning Presentation**

Korri Lang presented strategic planning concept. Mike Schneider suggested using the Vision Council/Staff retreat for 2011 goal setting and team building, and setting a later date for strategic planning process.

### **Pastoral and staff reports**

Pastor Scott said he has seen an increase in hours of counseling the past month that has continued into January, and will continue to focus on being proactive in pastoral care contacts. He stated that he wants to focus on giving missions being a priority going forward, and favors a ministry team that emphasizes missions. Doug Berglund suggested soliciting video clips from current recipients of benevolence dollars, so we could highlight their ministries throughout the year.

Pastor Randy said the Sunday services are maintaining a good balance, and that Charity is poised for growth. He suggested that the Phase II plan for expanded Sunday worship be put on hold and to revisit it in the future. He said that there should be a Nova plan or team similar to the W.O.W. team, to assist in planning and implementing the service.

### **Youth Report**

Sam reported that about forty youth have signed up for the Red Lodge middle school trip this coming weekend. He is still planning the Bottineau and Big Sky ski trips.



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Sam stated that he is in the process of evaluating senior high ministries to make them more effective, and that there is going to be changes in summer events; instead of going to Guatemala, he will be taking the senior high youth to the Crooked Creek Young Life camp in Colorado.

## **Children's Report**

Kari welcomed Shelley Traynor and Corina Larson to the Vision Council. She expressed concern for the lack of Wednesday night volunteers and the impact it may have on W.O.W. programs. Kari also favored expanding the Children's Assistant job description to include role for pre-school programs, as there is an increasing interest.

## **Worship & Music Report**

Bubba explained that he and other community worship leaders will be presenting "Heart of Worship" events at different church locations. He is continuing to plan how to do W.O.W., outreach services, and summer worship more effectively. He also recommended that a tech replacement plan be formulated for all media.

## **Financial Report**

Dallas presented the year-end financial report pending close of 2010 books. December giving was \$118,350, which brought the year-to-date shortfall of actual income to budgeted income from \$108,539 to \$60,450, but that actual income exceeded actual expenses by \$62,272.

Dallas proposed using a portion of the carry over funds to apply to the mortgage debt balance, and to keep a portion for seasonal fluctuations in giving that historically occurs. Kevin expressed that Charity has been blessed from obedience in paying down the debt. Mike suggested that the management team meet and make a recommendation for use of carry over funds at the February meeting.

## **Vision Council portfolio assignments**

The portfolio assignments were made as follows: Administration & Foundation, Kevin Kindel; Youth, Andrea Collin; Worship & Music, John Kuhn; Transforming, Shelley Traynor; Nurturing, Corina Larson; Healing, Doug Berglund. A tentative date for the Vision Council/Staff retreat was set for February 27 from 2:00 – 6:00 p.m.

The next Vision Council meeting will be February 8 at 4 p.m.

Pastor Randy gave the closing prayer and the meeting was adjourned.

Respectfully submitted,  
Doug Leet

## ***Charity Lutheran Church Vision Council Minutes***

**February 8, 2011 – 4 p.m.**

### **Members Present**

Pastor Scott, Pastor Randy, Bob Peske, Sam Coleman, Doug Leet, staff; Mike Schneider, Dallas Sailer, Andrea Collin, Doug Berglund, John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Vision Council members.

President Mike Schneider opened the meeting.



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## Prayer

John Kuhn gave the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.

Ask that God would guide and direct us in every decision made at Charity.

Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.

Prayers for safe travel and open hearts for Charity's youth during winter ski trips.

## Approval of Agenda and Minutes

The agenda for this meeting, and the minutes from the January 11, 2011 meeting were reviewed and approved.

## Financial Report

Dallas presented the financial report showing the actual general fund income for January, 2011 exceeding the budgeted income by \$10,518, and exceeding the actual general fund expenses by \$41,264.

Dallas also presented a proposal from the management team that going forward each year, starting with this year, a formula will be used for handling any carryover funds. First, Dallas will maintain a fund up to but not exceeding \$40,000 to smooth any dips in summer giving, then if there is any excess funds, sixty percent of the excess will be paid to the mortgage balance by March 15, and the remaining forty percent will be used to meet immediate needs that have not been budgeted for. Andrea Collin made a motion to approve, John Kuhn seconded the motion, and it was approved unanimously.

Mike Schneider suggested that a congregational letter be mailed out to inform the congregation of the financial status, the on-line giving availability, Vision Council 2011 initiatives and Charity's status as a Red Cross emergency shelter.

Discussion occurred regarding setting up a representative group of lay people to handle congregational feedback for things like suggestions, concerns or other types of issues. Mike Schneider suggested that the discussion should continue and be put on the agenda for a future meeting.

Doug Leet gave an update regarding the use of Charity's facility as a Red Cross emergency shelter towards the end of January.

A Vision Council/Staff retreat date was set for Sunday, March 27 from 2:00 to 6:00 pm at the church.

Mike Schneider and Kevin Kindel presented a 2011 Planning/Study Initiatives document that included various ideas for Vision Council action.

The meeting was temporarily adjourned for Vision Council pictures.



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## **Pastoral and Staff Reports**

Pastor Scott said he has continued to see an increase in hours he is spending on pastoral care and counseling. He gave an update on his sabbatical plans, and also gave an update on the upcoming visit by Nicolas and Shannon Kraft, who we support as missionaries.

Pastor Randy presented a plan for making the Sunday morning worship services more distinctive in their missions, and also presented a summer worship service plan. The Vision Council blessed the plan for the service distinctions, and said they will give further thought to the plan for summer worship.

## **Youth Report**

Sam reported that they have a big sign-up for the Bottineau ski trip and that they will need one or both of the church vans in addition the bus. He stated that the Big Sky ski trip has about 42 people signed up with a potential of 45 to 50. He also presented a proposal to increase the two Youth Assistants hours from five hours per week to ten hours per week, and that he wanted to start advertising those positions by the end of March as the current terms will end May 31. Andrea Collin motioned to approve using existing carryover funds for this purpose, with John Kuhn seconding, and was approved unanimously.

## **Children's Report**

It was discussed to put Kari Knudson's proposal for an expanded Children's Assistant job description on the agenda for March. This position will also be advertised to fill by June 1, and her plan calls for including a role for pre-school programs.

The next Vision Council meeting will be March 8 4:30 p.m.

The closing prayer was given and the meeting was adjourned.

Respectfully submitted

Doug Leet

## ***Charity Lutheran Church Vision Council Minutes***

**March 8, 2011 – 4:30 p.m.**

### **Members Present**

Pastor Scott, Pastor Randy, Bob Peske, Sam Coleman, Lauri Desir, Doug Leet, staff; Mike Schneider, Dallas Sailer, Andrea Collin, Doug Berglund, John Kuhn, Kevin Kindel, Corina Larson, Vision Council members.

President Mike Schneider opened the meeting.

### **Prayer**

Pastor Scott gave devotions and the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

*Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for*



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*ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.*

*Ask that God would guide and direct us in every decision made at Charity.*

*Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.*

*Prayers for safe travel and open hearts for Charity's youth during winter ski trips.*

*Prayers for Vision Council / Staff Retreat on March 27.*

Mike Schneider made another request for a Vision Council member to volunteer for the office of Secretary.

## **Approval of Agenda and Minutes**

The agenda for this meeting, and the minutes from the February 8, 2011 meeting were reviewed and approved.

Lauri Desir presented a report on missions at Charity. She explained challenges of keeping up on missions related activities, and also solutions that include: 1) Education; 2) Inspiration; and 3) Participation.

Mike Schneider lifted Lauri up in prayer and praise, and for the Holy Spirit's guidance.

## **Worship and Music**

Bubba reported on the following items:

Next Heart of Worship event March 21 at Charity

Younger presence leading W.O.W, with Nate Hockett increasing participation

Putting together Palm Sunday band & choir for 9:15 & 10:45 services

Easter services at 6:00, 9:00 and 10:30 a.m.

Participating at National Day of Prayer at the Capitol on May 5

Summer events include Buckstop Junction on June 22 and a Park Worship event with ice cream and bike ride on July 13

Bubba also expressed the need to begin assessing the need for a communications person.

## **Financial Report**

Dallas presented the financial report showing the YTD actual general fund income through February, 2011 exceeding the YTD budgeted income by \$10,833, and exceeding the YTD actual general fund expenses by \$24,811.

Doug Leet reported on the management team meeting that discussed moving forward with a staff salary and benefit package review in preparation for the upcoming budgeting process and potential insurance premium increases, along with Sam Coleman's proposal to update the sound equipment in the youth room.

Dallas stated that he will be paying the \$48,000 mortgage principal payment on March 15.



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Mike Schneider confirmed the Vision Council / Staff retreat is set for March 27, and confirmed that a letter to the congregation from the Vision Council will be sent by end of month explaining about ongoing debt reduction efforts, Pastor Scott's sabbatical and summer service schedule.

## **Vision Council Reports**

Doug Berglund reported on Stewardship plans for Debt Reduction Sunday on May 8, and stated that with the \$48,000 mortgage principal payment that Dallas made, we should be on track to reduce balance to \$600,000 by January, 2012. He also suggested that Vision Council members attempt to connect in different ways to the ministry leaders in their respective portfolios.

Corina Larson reported that she is in the process of working on a master calendar for the Vision Council, and that the small groups are in process and moving forward.

John Kuhn presented the pastoral coverage plan to put in place during Pastor Scott's sabbatical.

Andrea Collin reported on the progression in forming a congregational feedback committee, "**The Source**", that is being formed by the Vision Council.

## **Pastoral and Staff Reports**

Pastor Scott gave an update on Lenten small groups, reporting that thirteen small groups were formed with 200 – 250 participants.

Pastor Randy reported that attendance has been steady at Traditions and Shelter services, and that Nova has been growing again, with W.O.W. still staying strong.

He stated it has been helpful to refer to the mission of each service that will aid people in finding their best fit for worship and growth.

- Pastor Randy advised the Vision Council that Pam and he have officially begun a new non-profit ministry called Providence Ranch Ministries to mentor kids, and requested prayers in this endeavor.

He reiterated that Charity is his first priority and that any hours he puts in to the ministry would be "days off" hours.

Randy presented the summer worship schedule for 9:00 and 10:30 a.m. services for approval. John Kuhn spoke in favor and made a motion to approve, Corina Larson seconded, and was unanimously approved.

## **Youth Report**

Sam reported that he will be advertising for the Youth positions by April 1. He also indicated that he will give an update for planned summer youth events at the next Vision Council meeting, as well as a recap on the Big Sky ski trip.

## **Children's Report**

Kari presented proposal for expanded Children's Assistant job description. Andrea motioned to approve and John seconded, motion was approved unanimously. Doug Berglund uplifted Kari in Prayer.

The next Vision Council meeting will be April 12 at 4:30 p.m.

The closing prayer was given and the meeting was adjourned.



# 2011 Vision Council Minutes

Respectfully submitted

Doug Leet

## *Charity Lutheran Church Vision Council Minutes*

**April 12, 2011 – 4:30 p.m.**

### **Members Present**

Pastor Scott, Pastor Randy, Sam Coleman, Kari Knudson, Doug Leet, staff; Mike Schneider, Dallas Sailer, Andrea Collin, John Kuhn, Kevin Kindel, Shelley Traynor, Vision Council members.

President Mike Schneider opened the meeting with a check-in from each attendee.

### **Prayer**

Pastor Randy gave devotions and the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

*Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.*

*Ask that God would guide and direct us in every decision made at Charity.*

*Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.*

*Prayers for safe travel and open hearts for Charity's youth during summer events and trips.*

*Lift up new Charity disciples and pray for good stewardship in church growth.*

Mike suggested that these prayer requests get included in the Sunday bulletin at least once per month, or when there is room.

### **Approval of Agenda and Minutes**

The agenda for this meeting, and the minutes from the March 8, 2011 meeting were reviewed and approved.

### **Financial Report**

Dallas presented the financial report showing the actual income for March fell short of the budgeted income by \$5509, but the YTD actual income is \$5323 higher than the budgeted income. The YTD actual income exceeds YTD expenses by \$19750.

Doug Leet reported that regarding a staff salary and benefit package review, that Charity's medical insurance representative will be scheduling a meeting in Bismarck to go over the current plan and options. He also said that a volunteer appreciation event will be discussed at upcoming staff meetings.

Mike Schneider stated we should be communicating summer worship schedules more to the congregation, and that he will be mentioning that in his temple talk on May 8.



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## Vision Council Reports

John Kuhn reported on the progress of finalizing the pastoral coverage plan during Pastor Scott's sabbatical.

Shelley Traynor presented the work to date on the congregational feedback committee and that they are currently working on the structure of the committee and the process for providing and receiving feedback.

## Pastoral and Staff Reports

Pastor Scott reported that 30-40 people are attending the noon Lenten services. He stated he's received some mixed feedback on the proposed summer worship schedule. He reported that small groups were going well, and that one plans on sending out Charity outreach cards to people. He also said that he's been working with John Kuhn about the pastoral coverage plan and that should be in place in about a week.

Pastor Scott expressed appreciation the Vision Council and the congregation as a whole for giving him the opportunity to take the sabbatical, and he requested prayers for his trip to Israel and for his family during his absence.

Pastor Randy reported that attendance at each of the Sunday services has been steady, and that the W.O.W service continues to do well with the W.O.W finale scheduled for April 27. He stated that there has been steady attendance at the noon Lenten service.

Kevin Kindel suggested that a more traditional Ash Wednesday service be held in addition to the Ash Wednesday W.O.W. service in the future.

Pastor Randy reported that Bruce Irwin is scheduled to preach at the each service on May 1 and May

## Youth Report

Sam distributed the schedule for summer Youth events, and requested prayer coverage for all summer events.

## Children's Report

Kari reported on upcoming events: Children's Spring Musical, VBS, first Communion for fifth graders Maundy Thursday.

She also said that Charity has about 120 kids downstairs each Wednesday evening, and that she's excited for the slight change in Kings Camp for this fall to be scheduled at 6:00 p.m., which should be good for attendance and volunteers.

Kevin Kindel said discussion should start regarding stewarding church growth, and Shelley Traynor recommended lifting up in prayer for God's guidance.

Mike said that discussion on stewarding church growth should be kept on the forefront for planning for next year.

Pastor Randy said that prayer should be guided by scripture as to how to grow disciples as well as the church.

The next Vision Council meeting will be May 10 at 4:30 p.m.

The closing prayer was given and the meeting was adjourned.



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Respectfully submitted

Doug Leet

## *Charity Lutheran Church Vision Council Minutes*

**May 10, 2011 – 4:30 p.m.**

### **Members present**

Staff; Pastor Randy, Bob Peske, Doug Leet, Kari Knudson

Vision Council; Doug Berglund, John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Mike Schneider, Dallas Sailer

President Mike Schneider opened the meeting with a check-in from each attendee.

Appointment was made of John Kuhn as Secretary of the Vision Council.

### **Prayer**

Pastor Randy gave devotions and the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

*Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself Known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.*

*Ask that God would guide and direct us in every decision made at Charity.*

*Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.*

*Prayers for safe travel and open hearts for Charity's youth during the summer events and trips.*

*Lift up new Charity disciples and pray for good stewardship in church growth.*

*Prayers for Pastor Randy's strength and encouragement during summer months and sabbatical.*

*Prayer that Pastor Scott would have a time of growth while on sabbatical.*

### **Approval of Agenda and Minutes**

The agenda for this meeting, and the minutes from the April 12, 2011 meeting were reviewed and approved.

### **Financial Report**

Dallas presented the financial report showing the actual income for April exceeded budgeted income by \$11,935.72, and the YTD actual income is \$17,259.72 higher than the budgeted income. The YTD actual income exceeds YTD expenses by \$31,887.63. Dallas also stated that 12 people have begun using online giving. Suggestions were made of more communication encouraging its use.



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Doug Leet reported that as of May 10, 2011 a total \$34,653 was given thus far from the Debt Reduction Sunday held on May 8, 2011. The next DRS will be October 2, 2011.

## **Vision Council Reports**

Shelley Traynor presented a preliminary recommendation in rough draft form for the source/feedback committee.

She stated this is a work in progress and asked for input in finalizing and organizing the policy-committee as well as job descriptions.

Corina Larson reported her work continues on a Vision Council master calendar.

Discussion ensued pertaining to when staff recognition should take place, August was suggested. Also, July was mentioned for budget starting point.

## **Pastoral and Staff Reports**

Pastor Scott – Sabbatical

Pastor Randy presented the summer preaching schedule and 2011-2012 draft preaching calendar and explained the sermon series and other events.

He stated Easter Sunday attendance was 1,053, and approximately 600 for Maundy Thursday/Good Friday.

Next Sunday is missions Sunday with several guests speaking including Pastor Bob, Roger Ose, and others. He reported things have been going well during Pastor Scott's sabbatical and for the most part quiet.

Requests have been coming in for videos of sermons and sermon series.

Bob Peske invited all VC/staff to the arts and worship picnic this Thursday and also mentioned the Sunday summer schedule entitled "Family Reunion" at 9am and 10:30am which will feature additional refreshments between services.

He will be leading our "tech team" to Indiana in June for to a technical conference.

Also in July he will be leading the Nova worship team to Kansas for a worship conference.

He and the dream team are shopping for new projectors for the sanctuary and possibly a TV monitor for the fellowship hall. He reported \$200-\$300 has been donated thus far for the projectors and would like to have all the repairs/changes completed for the September 11 rally Sunday.

- The Vision Council asked that we would have a \$ amount and recommendation so we may make a decision perhaps by the VC meeting in June.

Kari Knudson reported that the spring musical and 1<sup>st</sup> communion on Maundy Thursday went well and were successful.

She stated VBS is gearing up and scheduled for June 5-9. Safety procedures were discussed for people teaching/watching the children and it was decided that a specific policy/procedure should be developed. Background checks and who would be applicable was also mentioned.



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- Kari and Doug Leet were tasked with investigation of this issue and forming a recommendation.

Kari also reported the status of the youth and children's assistant positions and discussion continued.

## **Other Discussion**

Pastor Randy suggested a continuing adult education curriculum of 4-5 subjects with one of those being a financial based "crown" style and also other revolving curriculum.

Discussion ensued regarding the building fund and DRS for paying the mortgage in the future.

- Appointment of a new committee for review of the transitional organizational structure for now, not future growth commenced. Doug Leet, John Kuhn, and Kevin Kindel will be part of this committee as well as three people from the congregation (1 male, 2 female).

The next Vision Council meeting will be June 14, 2011 at 4:30pm.

Pastor Randy gave the closing prayer and the meeting was adjourned at 6:35.

Respectfully submitted,

John G. Kuhn, Vision Council Secretary

## *Charity Lutheran Church Vision Council Minutes*

**June 21, 2011 – 4:30 p.m.**

### **Members present**

Staff; Pastor Randy, Bob Peske, Doug Leet, Kari Knudson

Vision Council; Doug Berglund, John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Mike Schneider, Dallas Sailer

President Mike Schneider opened the meeting asking for prayer requests.

### **Prayer**

Pastor Randy gave devotions and the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

- Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself Known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.
- Ask that God would guide and direct us in every decision made at Charity.
- Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.
- Prayers for safe travel and open hearts for Charity's youth during the summer events and trips.



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- Lift up new Charity disciples and pray for good stewardship in church growth.
- Prayers for Pastor Randy's strength and encouragement during summer months and sabbatical.

Offer Congregational prayers for the Flood victims in Bismarck/Mandan and throughout North Dakota.

## **Approval of Agenda and Minutes**

The agenda for this meeting, and the minutes from the May 10, 2011 meeting were reviewed and approved.

## **Financial Report**

Dallas presented the financial report showing the actual income for May fell short of budgeted income by \$16,186.42, and the YTD actual income is \$1,072.99 higher than the budgeted income. The YTD actual income exceeds YTD expenses by \$15,516. Dallas also stated that 20 people have begun using online giving. \$41,331.56 was paid down on the mortgage this past week with an approximate balance of \$666,000 remaining.

## **Administration**

Doug Leet reported that our youth assistant positions have been filled. Teri Wrolstad will return and Jim Gerlach is joining the team. Lori Mittleider will handle the Children's assistant position.

Also, flood response discussion ensued with clean up kits suggested being at the ready for people to pick that have that need. Teams are also being put together to help with specific needs that can be mobilized as needs arise.

The committee for review of the transitional organizational structure continues to form.

## **Vision Council Reports**

Shelley Traynor reported on the progress of the source/feedback committee. She asked that we review the recommendation and provide feedback on it as well as the selection of the committee members.

Corina Larson presented a completed draft master calendar for the Vision Council and noted that discussion of the 2012 budget should commence in July.

## **Staff Reports**

### **Pastor Scott – Sabbatical**

Pastor Randy reported that sabbatical coverage is going well with just a few extra weddings and funerals. He also stated that the lay visitation teams have done an excellent job helping with visits and suggested this be made permanent. Pastor Scott will be preaching 3 weeks in July upon his return. In August we will restart the 3 service schedule and initiate communication in advance.

### **Bob Peske - Worship**

Bob Peske stated that the 2 new projectors have been ordered and should be installed soon. Tomorrow night at 6:00 p.m. is the Buckstop Junction gathering and potluck. He stated a Nova planning team trip to Minneapolis is coming soon in the



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next few weeks. He and other staff members have been getting positive feedback concerning the summer schedule and worship.

## **Kari Knudson- Children**

Kari Knudson reported 200 children at VBS with 131 volunteers that helped to make it a wonderful success.

She noted that many parents were expecting the staff and volunteers to keep track of and make special provisions for their children's allergy needs.

However this proved to be an unrealistic burden while trying to touch as many lives as possible through VBS.

- Discussion ensued and ultimately **the vision council approved a motion that a disclaimer be included in all registration documents for VBS, the church nursery, and any other children's activities, stating that neither Charity Lutheran church, nor any staff member or volunteer is responsible for caring for the individual allergy concerns of any child in the care of said person(s).**

This is to be the sole responsibility of the parents. Implementation of this policy can commence at once and the disclaimer is to be signed by the Vision Council stating its authorization.

The next Vision Council meeting will be July 12, 2011 at 4:30pm.

Doug Berglund gave the closing prayer and the meeting was adjourned at 6:20 p.m.

Respectfully submitted,  
John G. Kuhn, Vision Council Secretary

## *Charity Lutheran Church Vision Council Minutes*

**August 9, 2011 – 4:30 p.m.**

### **Members present**

Staff; Pastor Randy, Pastor Scott, Bob Peske, Doug Leet

Vision Council; John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Mike Schneider, Dallas Sailer, Andrea Collin

President Mike Schneider opened the meeting with a check-in for all present.

### **Prayer**

Pastor Randy lead us in the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

-Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself Known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.

- Ask that God would guide and direct us in every decision made at Charity.
- Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.



# 2011 Vision Council Minutes

- Prayers for safe travel and open hearts for Charity's youth during the summer events and trips.
- Lift up new Charity disciples and pray for good stewardship in church growth.
- Offer Congregational prayers for the Flood victims in Bismarck/Mandan and throughout North Dakota.

## **Approval of Agenda and Minutes**

The agenda for this meeting was reviewed and approved. The minutes from the July 12, 2011 Vision Council meeting will be distributed electronically and approved at the next council meeting.

## **Financial Report**

Dallas presented the financial report showing the YTD actual income is behind budgeted income by \$44,333.93 while the YTD actual income exceeds YTD expenses by \$7,119.

## **Administration**

The Vision Council received a report on the status of the staff's health insurance options for the coming year(s) and discussion ensued.

Options were discussed for removing the sanctuary privacy room to allow more seating capacity, while utilizing the chapel via video feed for the same purpose.

The formation of the committee to review the transitional organizational structure is on schedule for October.

## **Vision Council Reports**

### **Staff Reports**

Pastor Scott reported that he would be teaching on his Israeli sabbatical trip soon and also leading a group of people back to the Holy Land next year.

Pastor Randy stated the he and Pastor Scott have prepared a master preaching/teaching schedule for the coming year.

### **Bob Peske - Worship**

Bob Peske reported that a group of about 10 people and himself will be traveling to Minneapolis this weekend to gather ideas for the upcoming Nova services this year on how to better serve that particular venue and reach the most people possible for Christ.

The next Vision Council meeting will be September 13, 2011 at 4:30pm.

Pastor Randy gave the closing prayer and the meeting was adjourned at 6:40 p.m.

Respectfully submitted,  
John G. Kuhn, Vision Council Secretary

## ***Charity Lutheran Vision Council Minutes***



# 2011 Vision Council Minutes

**October 11, 2011 – 4:30 p.m.**

## **Members present**

Staff: Pastor Randy, Pastor Scott, Doug Leet, Kari Knudson

Vision Council; John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Dallas Sailer, Doug Berglund, Andrea Collin

Vice President Kevin Kindel opened the meeting.

## **Prayer**

Pastor Randy lead us in the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

- Thank and praise God for his generous outpouring of love on his people of Charity ... For making Himself Known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.
- Ask that God would guide and direct us in every decision made at Charity.
- Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.
- Prayers for safe travel and open hearts for Charity's youth during fall events and throughout the school year.
- Lift up new Charity disciples and pray for good stewardship in church growth.
- Offer Congregational prayers for the Flood victims in Bismarck/Mandan and throughout North Dakota.
- Prayer for an outpouring of generous giving to meet our budget.

## **Approval of Agenda and Minutes**

The agenda for this meeting and the minutes from the September 13, 2011 Vision Council meeting were reviewed and approved.

## **Financial Report**

Dallas presented the financial report showing the YTD actual income is behind budgeted income by \$61,769.60 while the YTD actual income is behind YTD expenses by \$6,585.41. He also reported that the previous weeks Debt reduction Sunday total thus far is \$51,563.

## **Administration**

The council has decided to include the current financial status in the weekly Sunday bulletin to keep the congregation informed regularly.

Doug Leet stated that a draft budget is in the works with the management team and that a recommendation will be coming in November. They will also be discussing other staff budgeting and space issues. Kevin Kindel asked all members to pray on Church growth and space issues and also to be ready to discuss ideas/opinions for the next meeting.



# 2011 Vision Council Minutes

Brenda Whitman and Darlene Bentz presented the council with some possible options for finishing the front of the sanctuary.

## Vision Council Reports

Doug Berglund reported that \$51,560 was raised for debt reduction and we are on schedule to meet our goal by the end of 2011 which was to obtain a balance under \$600,000 on our mortgage. He also reported that the Stephens Ministry teams are doing well.

Shelly Traynor stated that there is a source committee meeting next Monday for volunteers. Also a Life long learning pamphlet has been issued for all educational opportunities.

Andrea Collin reported an upcoming youth staff meeting including herself to discuss options.

## Staff Reports

Pastor Scott reported attending the LCMC convention where the vision of LCMC was explained as well as a local and global missions report. 713 congregations are now part of LCMC. There was discussion of a possible western ND LCMC meeting and collaboration of events, fellowship, networking, etc. He also suggested the possibility of joining small groups and the life long learning groups. He is also working with the lay ministry visitation and congregational care team to continue their work.

Pastor Randy gave some attendance figures: Sunday- Traditional 50-70; The Shelter 280-300; Nova 200; WOW 320+. He stated that wow is full but going well. His Bible story series has been well received and also going well. There are new kids every week and all space is used – considering options. The new member class included 24 family units this session. He and Kari are working on filling gaps for Sun. & Wed. volunteers.

Kari Knudson reported 180 kids on Sundays, 144 on Wednesdays and an average total of around 300 with the preschoolers. They have postponed the parenting workshop for now.

Pastor Scott gave the closing prayer and the meeting was adjourned at 6:35 p.m. The next Vision Council meeting will be November 8, 2011 at 4:30.

Respectfully submitted,  
John G. Kuhn, Vision Council Secretary

## *Charity Lutheran Vision Council Minutes*

**December 13, 2011**

### **Members present**

Staff; Pastor Randy, Pastor Scott, Doug Leet

Vision Council; John Kuhn, Kevin Kindel, Shelley Traynor, Corina Larson, Dallas Sailer, Mike Schneider, Andrea Collin, Doug Berglund

President Mike Schneider opened the meeting with a check in.



# 2011 Vision Council Minutes

## Prayer

Pastor Randy lead us in the opening prayer, and the following prayer requests will be shared with the congregation in the weekly bulletins:

- Thank and praise God for his generous outpouring of love on his people of Charity. For making Himself known through His son Jesus, for the provision of our wonderful pastors and staff, for the money needed to pay down the mortgage and provide for ministries, for the new children, youth and families joining us at Charity, and for the multiple members who serve quietly and generously.
- Ask that God would guide and direct us in every decision made at Charity.
- Holy Spirit, we welcome you ... make us into the church you want us to be ... that all may know Jesus and his love.
- Prayers for safe travel and open hearts for Charity's youth during upcoming events and throughout the school year.
- Lift up new Charity disciples and pray for good stewardship in church growth.
- Offer Congregational prayers for the Flood victims in Bismarck/Mandan and throughout North Dakota.
- Prayer for an outpouring of generous giving to meet our budget.

## Approval of Agenda and Minutes

The agenda for this meeting and the minutes from the November 8, 2011 Vision Council meeting were reviewed and approved.

## Financial Report

Dallas presented the financial report showing the YTD actual income is behind budgeted income by \$60,388.25 while the YTD actual income is ahead of YTD expenses by \$2,216.55.

## Administration

Much discussion ensued concerning the budget for 2012, fine tuning the budget, and preparations for the upcoming annual meeting. Many members felt the budget was overstated greatly due to legal obligations in the coming year. It was decided that Pastor Bob would get a \$300 a year "salary" to continue him on our dental insurance plan.

A new church directory for next year was discussed and a group/committee was decided on to handle the logistics.

The Staffing review committee continues to meet but will not have a recommendation ready for the annual meeting, but should have their work completed in January.

## Vision Council Reports

Shelly Traynor stated that the source committee is intact and should be starting up this coming January. There will be a congregational letter sent out explaining the function of the committee soon.



# 2011 Vision Council Minutes

## Staff Reports

Pastor Scott reported an increased number of Pastoral care requests/visits due in part to the recent tragedy and other issues. He is continuing to seek volunteers for the pastoral care team. So far there are 2 volunteers. He also continues to recruit for Stephens ministry training session slated to start soon. There are 2 or 3 now with 4 needed at a minimum to proceed.

Pastor Randy stated that we need to hire 2 people to fill the vacant youth positions left by Jim Gerlach and Teri Wrolstad. He also reported the he and Bubba are monitoring the worship service attendance numbers for the second and third services for the right balance to maximize our sanctuary space. The Nova service will now incorporate communion and the sacraments regularly.

The Charity Lutheran Church Annual Meeting will be December 18, at noon.

The council then went into executive session to discuss budget items and other issues.

Pastor Scott gave the closing prayer and the meeting was adjourned at 7:10 p.m.

The next Vision Council meeting will be January 10, 2011 at 4:30.

Respectfully submitted,  
John G. Kuhn, Vision Council Secretary